



TOWN OF
VICTORIA PARK



Access and Inclusion
Advisory Group
Notes – 4 September 2023



WE'RE OPEN
VIC PARK

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1 Opening

Acknowledgement of country

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaaditjin, moort, wer boodja ye-ye.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

2 Attendance

Access and Inclusion Advisory Group Members

David Vosnacos (Chair)
Petrina Scott (Deputy Chair)
Asile Wong
Ingrid Moore
Shirley Barnes
Mayor Karen Vernon
Deputy Mayor Claire Anderson
Merilyn Adamson

Manager Community

Paul Gravett

Coordinator Community Development

Annie Withrow

Manager People and Culture

Graham Olson

Meeting secretary

Annie Withrow

Presenters

Manager Business Services

Trent Prior

Observers

Mission Australia Community Engagement

Wajma Padshah

Facilitator

Apologies

Access and Inclusion Advisory Group Members

Pauline Wetternhall
Cr Luana Lisandro
Conor Mahady
Sally Willmott
Ian Tsolakis

3 Presentations

3.1 Archer Mint Street Raised Bus Stop Update

Time	30 minutes
Presenter	Strategic Project Manager
Attachments	Nil

Purpose of the item

Strategic Project Manager to give the group an update on the Archer Mint Bike Lane project.

Outcome

Strategic Project Manager to seek feedback on the detailed design from the group.

Strategic outcomes

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL2 - Communication and engagement with the community.	Engagement with various group such as schools, local business and community to improve access to the Town Centre.

Social	
Community Priority	Intended public value outcome or impact
S1 - Helping people feel safe.	Creation of slow speed environment with narrow road width and better pedestrian crossing infrastructure. Better access to the Town Centre with increased number of pedestrians.

Outcome

Strategic Project Manager unable to attend meeting, written update on Archer Mint Street Raised Bus Stop provided to the group.

Project is currently at procurement phase and is expected to be open for tender submission in September. Construction is planned late 2023 / beginning 2024.

The Town will revert to a standard bus layout based on PTA recommendation. The Town are currently seeking engineering advice about the implications of the project.

Actions

Nil.

3.2 Parking Meters Update

Time	15 minutes
Presenter	Manager Business Services
Attachments	Nil

Purpose of the item

Manager Business Services to give the group an update on parking meters in the Town.

Outcome

Manager Business Services provide a project update and a presentation on future parking meters.

Strategic outcomes

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL1 – Effectively managing resources and performance.	Ensure that the Town resources provide the best long-term value for the community.

Environment	
Community Priority	Intended public value outcome or impact
EN2 - Facilitating the reduction of waste.	Transitioning to ticketless and cashless parking meters reduces unnecessary maintenance and collection costs and removes the need for paper roles.

Outcome

The Town is moving to cashless parking options in stages. Feedback received that the Town should have multiple payment options, and to review the meter proximity from an access and inclusion lens.

Tender has gone out to market which closes on 21 September 2023. The Town will provide a proposed 81 parking meters throughout the Town, reverting some bays in low activity areas back to timed parking.

The Town will be conducting a review on parking signage. Some signage considerations include visibility, feedback methods, proximity to amenities, print standards for signs, readability, contrast and visibility.

Parking meters will be placed near all disabled bays, on the same side of road.

Inquiry about how Town determines priority of building ACROD bays

Actions

Officers to determine the Town's process and prioritisation of disability bay requests, and if a temporary solution exists if need is immediate (i.e., blocking out bays). Officers to circulate information to group.

4 Items for discussion

4.1 Access and Inclusion Updates

Reporting officer	Coordinator Community Development
Origin of request	Council resolution
Attachments	Nil

Purpose of the item

Update on Access and Inclusion Plan implementation and progress.

Outcome

Inform the group on Access and Inclusion actions and initiatives.

Discussion points

- Access and Inclusion Plan 2022-2027 progress
- Priority Area updates
 - Employment
- Access, Inclusion and Diversity updates

Strategic outcomes

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL2 - Communication and engagement with the community.	Provide the group with information on Access and Inclusion implementation progress.

Social	
Community Priority	Intended public value outcome or impact
S3 - Facilitating an inclusive community that celebrates diversity.	Empower the community to be engaged and confident in acknowledging and celebrating diversity.

Next steps

Continue to bring updates of projects and initiatives in the Town to the group for discussion.

Further information

Nil.

Outcome

- Update given on Access and Inclusion Plan 2022-2027 progress in quarter 1 of this financial year.
- Priority Area updates
 - Employment – Manager People and Culture
 - All vacancies advertised with support agencies two weeks before jobs are advertised more broadly, providing opportunity for prior access to disability employment services. List is regularly updated.
 - List of selected vacancies put on hold due to pending restructure, will give that list to disability employment services.
 - Suggestion for Town to consider accepting paper applications, and indicating alternative process availability within application process.
 - Suggestion for Town to offer additional information, support and training about hiring process for people with disability.
 - Consistency in wording of advertised Town job vacancies.
 - Reiterated importance to have Managers at the Town champion disability employment.
 - Importance of training for potential mentors in the Town.
 - Mentioned that Youth Disability Advocacy Network (YDAN) does training in this space.
 - 4% employment target for next year at the Town.
- Access, Inclusion and Diversity updates
 - Significant date update given, including Seniors Week and International Day of People with Disability.
 - Inclusion Officer recruitment update was given.
 - Access & Inclusion Advisory Group community members advised terms have been extended until October 2024.

Actions

Existing Access and Inclusion Advisory Group members to notify the Town if they do not want to continue as members until October 2024.

5 General business

Outcome

- Group member mentioned having seen communication boards located at local playgrounds in other local governments, which may be helpful for families or people with disability.
- Accessibility issues raised around Archer Mint Street. There is no longer a clear delineation for where foot path ends and where street begins if you are vision impaired, no kerb to tell you that level is about to change.
- Issue raised about the refuge median, same level as road, tactile markers not consistent, could be problematic for vision impaired people. Has DDA been done, if not is one necessary? Group request future update from Town officers at next meeting.

Actions

- Group member to send example of communication boards located at playgrounds to Town officer to include with the notes of this meeting.
- Chair to send Town officer pictures and issues with Archer Mint Street so Town officer can consult with relevant stakeholders and bring findings back to the next meeting, with Town officers attending next meeting to answer any queries.

6 Actions from previous meetings

Action	Responsible Officer	Status/Comment	Close Date
Officers to determine the Town's process and prioritisation of disability bay requests, and if a temporary solution exists if need is immediate (i.e. blocking out bays). Officers to circulate information to group.	Coordinator Community Development	In Progress	December 2023
Group member to send example of communication boards located at playgrounds to Town officer to include with the notes of this meeting.	Coordinator Community Development	In Progress	September 2023
Chair to send Town officer pictures and issues with Archer Mint Street so Town officer can consult with relevant stakeholders and bring findings back to the next meeting, with Town officers attending next meeting to answer any queries.	Coordinator Community Development and relevant Town Officers	In Progress	December 2023

Access and Inclusion Advisory Group 4 September 2023

Existing Access and Inclusion Advisory Group members to notify the Town if they do not want to continue as members until October 2024.	Access and Inclusion Community Members	In Progress	December 2023
Manager People and Culture will continue to bring updates to group meetings.	Manager People and Culture	Standing agenda item	December 2023

7 Close

Meeting was closed by chair at 6:15pm.